

Manager, PMO

Calgary

THE ROLE

Reporting to the Vice President, Operations & Finance, the Manager, PMO drives the oversight and development of mature project management delivery across all business units. They are responsible for ensuring the quality and integrity of project policies and procedures as they relate to managing project inter-dependences, coordinating resources, and mitigating risk. Additionally, they will develop organizational wide best practices for budget management, project lifecycle, and project reporting and dashboarding.

The Manager, PMO provides information and executive-level visibility into major projects and identifies where decisions and follow up actions are needed. They are the designated project manager for the organization's strategic plan initiatives, leading the development of project plans, managing resources, ensuring project milestones are achieved, and providing frequent progress reports to the Executive Leadership Team.

Our ideal candidate is a strong people leader with a proven experience as a senior-level Project Manager, including 10+ years of leading the execution of complex programs and projects. They model excellent relationship management skills with all stakeholders and inspire our Team Members to achieve the highest level of customer satisfaction.

ABOUT DYNAMIC RISK

Dynamic Risk is a widely recognized integrity and risk management company in the energy sector. We've been delivering our expertise and solutions since 1996 and we've become the industry leading provider of pipeline integrity management solutions. We are the only provider who combines science, engineering and technology to help our clients operate efficiently while at the same time improving pipeline safety and system reliability.

Dynamic Risk is a privately held company, achieving double digit growth year over year, for the past eight years. We are headquartered in Calgary, Alberta with US Operations located in Houston (The Woodlands). Our future is bright and we are actively expanding our capabilities and services to meet the needs of over 100 clients in North America.

WHY JOIN US?

Dynamic Risk is committed to creating extraordinary value for our clients through technology and people. Our values define what we stand for and believe as a company, and our employees will tell you they are lived every day.

As a member of the Dynamic Risk team you'll work in a collaborative environment where individual contribution and leadership is encouraged, going above and beyond is recognized and rewarded, where technical challenges are inspiring and valued, and where you'll have direct influence on the Company's direction and success.

WHAT YOU'LL GET TO DO AS A MANAGER, PMO

- Establishes process standards, documentation and best practices, covering project lifecycles, from project initiation through planning, execution, monitoring, control and closeout
- Interacts with other business units, Subject Matter Experts (SMEs), Project Managers and Project Control teams to gather expertise for inclusion, adaption, and alignment of process and best practices
- Utilizes industry best practices on project methodologies, and technologies for continuous improvement
- Supports development of and apply structured program/project management standards, approaches, methodologies, tools and templates to enterprise transformation programs/projects
- Drives rigorous program/project planning activities including tactical planning and timeline development
- Integrates project plans and milestones within a defined scope into holistic master plan, identifying gaps and interdependencies
- Tracks and supports management of cross-program or cross-project interdependencies
- Works with senior leadership and project teams to establish and monitor key performance indicators (KPIs) of project success
- Manages program/project status reporting process and creates senior leadership updates including dashboard and other reporting
- Identifies potential risks, issues and barriers to execution, and collaborates to develop specific plans to mitigate risk, resolve issues, and remove barriers
- Manages the risk and issue tracking process and facilitates escalation and resolution activities
- Accountable to Executive Leadership Team for PMO performance

WHAT YOU'LL NEED TO BE SUCCESSFUL

- Proven experience at a Senior Project Manager level with 10+ years of experience supporting the execution of complex programs and projects
- Strong technical skills and interest
- A demonstrated commitment to continued learning either through a structured education program or on the job learning
- Highly developed time and project management skills
- Excellent communications skills, both oral and written with internal and external stakeholders

- Document management experience and knowledge an asset
- Keen interest in improving solutions; the ability to maintain a positive and enthusiastic attitude
- Ability to be flexible and work analytically in a problem-solving environment
- Demonstrated teamwork and collaboration in a professional setting

APPLY NOW: careers@dynamicrisk.net

Dynamic Risk is an equal opportunity employer offering a competitive compensation package, and unlimited potential for professional growth and development. We are a premier provider of pipeline integrity solutions in North America and we excel at providing engineering expertise through technology.